

POSITION DESCRIPTION

Position	Occupational Therapist
Responsible to	Principal Occupational Therapist
Purpose of job	To provide high quality community-based occupational therapy services

Principal duties

- Provide high quality community-based occupational therapy services to a range of clients, both children and adults.
- Provide high levels of specialist knowledge and skill in evidence-based contemporary occupational therapy practice.
- Manage own workflow and work within known time constraints by negotiating priorities for work completion in accordance with the needs of the work area.
- Work with a high degree of autonomy, take responsibility for the outcomes of client contact and work with other team members to resolve complex situations.
- Complete high quality detailed written reports in a timely way.
- Actively contribute to the development of professional knowledge and skills in field of work as demonstrated by positive impacts on service delivery, positive referral patterns to area of expertise and quantifiable/measurable improvements in participant goal achievement.
- Supervise junior staff as required.
- Provide efficient, cost effective and timely delivery of services.

Context

Thrive Allied Health provides a range of allied health services throughout the Gympie Region.

The successful applicant will be an experienced occupational therapist with excellent time management skills and strong attention to detail. This is a busy and diverse role so you must be willing to provide a combination of office-based and community-based services.

Our Ethos

Thrive Allied Health works in a person-centred way, which means we discuss with each participant what they would like to achieve. This helps establish the functional goals that are important to each individual. We build on people's strengths and abilities and help them develop the areas in which they would like improvement. We work alongside each individual to achieve their goals and regularly review progress with each participant and their family. Each person chooses what areas they would like assistance with, and we determine together the best way to achieve these functional goals.

Selection criteria

1. Demonstrated skills and experience in community-based occupational therapy practice working with a wide variety of clients and diverse situations. Experience in prescription of assistive technology and home modifications would be well regarded.
2. Demonstrated skills and experience in working autonomously and as a member of a small, allied health team including organising own work area, exercising initiative, discretion and judgment, prioritizing competing demands, managing complex problems solving, managing time effectively and responding flexibly to new information or requests.
3. Excellent written and verbal communication skills including complex occupational therapy report writing, taking timely clinical notes and recording time spent on clinical and administration tasks.
4. Ability to relate to all stakeholders with empathy, respect, enthusiasm, and professionalism.
5. Strong commitment to the ethos and mission of Thrive Allied Health.

Requirements

This position requires:

- a degree in Occupational Therapy and current unrestricted registration with AHPRA.
- current valid Queensland driver's license.
- own reliable, insured vehicle.
- unblemished National Criminal History Screening.

Terms and conditions of employment

- The position is available as a full time or part time role. Flexible working arrangements are available. Time in lieu is accrued in lieu of overtime.
- Regular supervision, mentoring and career development opportunities are available.
- An annual CPD budget will be available.
- A computer and mobile phone will be provided.
- Travel allowance is payable for use of employees' own vehicles.
- Remuneration and conditions of appointment will be in accordance with the *Health Professionals and Support Services Award 2010*. The pay point will be negotiated with the successful applicant.
- All employees of Thrive Allied Health are required to undertake criminal history screening and reference checks.
- All employees must adhere to the organisation's Code of Conduct and sign a confidentiality statement.
- A three month probationary period applies to this role.